



Wednesday, March 11, 2015 at 11:45 AM in Room 1572

**Meeting called to Order at 12:00 p.m.**

**Attendees:** John Cannon, Claudia Chang, Rachel VanderVeen, Ashwini Kantak, Lenka Wright, Kathy Lang, Mark Brogan, Valerie Osmond, John Lang, Ernest Azevedo, Jessica Short, Leslie Hallenbeck, Dan Tong, Dhez Woodworth

**Minutes from February 11, 2015.** Adding Leslie's name, removal of one extra John Cannon. Motion: Kathy. Second: John Cannon. Minutes were unanimously approved.

**Thank you to Lenka Wright for today's Lunch.** Kathy Lang to provide next month's lunch.

**Financial Update:** Current SJMA's financial balance is \$32,147.11. John expects to receive a check which will increase the balance by \$500.

**Secretary's Report:** The contact list is being updated.

**Membership Director's Reports:** 14 new members since February, 11 from the Installation Luncheon. 28 out of 45 retirees have renewed.

**Communications Director's Report:** Jessica and Lenka met to discuss Communications Director Role.

**Retiree Report:** none to report

**Strategic Planning:**

- **Retiree Connect Pilot Status:** Rachel called Carrie Rank; HR has too many new projects/teams and is being audited, so this is not a high priority. A few things converged which made this project unsuccessful. There was desire, however, more departments are just bringing predecessors back. Recommendation to conclude pilot.
- **By-Laws update:** Lenka looked into by-laws for other committees and provided examples of language for other sub-committees. Language allows for some flexibility. John: we focused on one area last time, agendize for the next meeting the approval/amending of our by-laws. Approval requires quorum.
- **Website Update:** Web address: SJMA.camp8.org. Wild Apricot has a "member only" section. Web committee: Ashwini and Claudia. Claudia is working on membership portion. Renewals can be done through the site. Goal to go live in April. Ease into using site for events. Consider adding sections for board members, etc. Ashwini: events available, no annual calendar. Lenka: the site will be updated to be more visually appealing. Consider utilizing the blog section. There is no way to do a wait list for events.
- **Document Management:** Lenka: passing on knowledge on past events, etc. How do you know what was done before; where can information be found? Consider using something like Wiggio online-cloud-based document storage. Kathy: check Wild Apricot. Lenka: may be a cost concern. However, it may be worth the extra cost to have everything in one place.

**NEXT REGULAR BOARD MEETING – APRIL 8, 2015 - 11:45 A.M. (T-1572)**

## Board Meeting Minutes

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### Past Event Report:

- **Installation Luncheon:** Attendance was 84. Strong interest in bringing guests along, now have 11 new members. OJ's charged for 75 people; ended up costing \$20.95 per person. OJ's did not serve salad or dessert. Staff was great, very responsive. OJ's agreed to host an event and cover the cost of appetizers for a future networking event. Feedback from panel: prefer to speak at the beginning, then eat and network; set up was good, more intimate than Bella Mia. Venue was loud, crowded, waiters walked in front of panelists, and booths made it difficult for some people to see. Panel discussion was good, personal, and well received. Noticed a lot of newer, younger managers. Need to find another downtown venue that can hold a larger group. Check out Athletic Club.

### Upcoming Events

- **San Jose Sharks:** All tickets sold and distributed. Had to turn away eight people.
- **Paint Night:** found a different place that hosts, provides beverage, snacks/light dinner, parking onsite, limited to 20 people, \$45 per person, \$35 for members with \$10 subsidy. This may result in a \$200 maximum subsidy. All materials and supplies are provided. Update flyer to reduce content; include that materials will be provided.
- **Coastal Cleanup:** John C. has contact information. Still researching. Possible locations: Guadalupe Park & Gardens or Alviso along marsh. Preference is Guadalupe.
- **San Jose Giants:** Flyer went out this week. Three RSVPs already. Thirty spots reserved.
- **SJMA Membership BBQ:** Ernest, John Lang, and Jessica volunteered to lead event.

**Future Items:** SJ Family Camp reserved August 21 – 23, cost may be increasing. Claudia will be checking in on updated costs for Dhez.

Meeting Adjourned 12:52 p.m.

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