



Wednesday, March 14, 2018 - Room 1572

Meeting called to Order at 12:01 p.m.

Attendees: John Cannon, Kathy Lang, Gloria Schmanek, Claudia Chang, Valerie Osmond, Jessica Short, Sarah Nunes, Jennie Loft, Rachel VanderVeen, Kevin Lee

Minutes from February 14, 2018. Motion to approve: Gloria Schmanek. Second: Rachel VanderVeen.

Thank you to Valerie for today's Lunch. Next month: Jessica

- Kevin Lee volunteered to bring lunch for September's meeting.

Financial Update: Current balance \$16,533.84. \$5,000 check to Harry Paul cleared.

Secretary's Report: Valerie will update the lunch schedule.

Membership Director's Reports: 214 current total members. 11 new members due to Fish event. Payroll has not recorded some of the memberships we received.

Communications Director's Report: Claudia sent out the slate via email and has received 20 approval responses so far.

Retiree Report: Sarah set up an email template to reach out to retirees.

Year End Report: Dan submitted a write up. Kathy still needs a write up from event coordinators and directors as soon as possible.

Professional Development: update in FISH event

Past Events:

- **FISH event** – (Kathy and Gloria) 166 people attended; sent out 231 meeting notices, however a lot of people were nominated and their department didn't notify them. Kelli Parmley helped a lot. 70" TV does not work well in the rotunda venue and people around edges couldn't see. Harry brought a MacBook which wouldn't work with our equipment and no connectors/adapters were available. We had to lend him a laptop and move his items over. Harry provided handouts, slides, and bonus handouts which are now on the HR website. Caroline (HR Director) provided welcome comments; Kathy spoke with her about future partnerships. Overall a successful and well-received event.

Upcoming Events:

- **Installation Lunch** (Gloria, Rachel, Kathy, and Sarah) Scheduled for Thursday, March 29 at Flames. Panel member added, Margaret McCahan, Budget Director. Gloria trying to obtain photo and update flyer. Jessica will update the source for the link in the email announcement. John will provide questions for the panel. Since there are six panel members, John will provide some targeted questions.

Board Meeting Minutes



- **Cirque de Soleil, Crystal** – (Valerie) Purchased 25 tickets to Crystal (Cirque du Soleil) for Friday, March 30, 2018. SOLD OUT in one week! Tickets distributed. Valerie received requests for about 50+ tickets total.
- **Sharks game** – (Valerie) Due to short time frame and only a couple of games left, we will pass on this event for this year.
- **Open House** – (Claudia, Kathy, Gloria) Looking to schedule in early June on a Wednesday or Thursday for a couple of hours in the afternoon. HHPZ for catering.
- **Member Appreciation BBQ** - June 21 tentative date or June 14 if we want to go early.
- **SJ Giants** – (John) Valerie will send some information she has to John. John will look into May 11 game.
- **Oakland A's game** – (John) Will drop this event; it requires too large of a group.
- **Rock n' Roll Half-Marathon** – (Kevin) October 6 and 7. Saturday is a 5K, Sunday is a half marathon with a 10K option. Kevin will look into registration. Consider a shirt giveaway for members; Valerie can work with Vineyard on shirt order.
- **Stanford Series of Lectures** – (Ashwini) Ashwini will follow up with Kathy.

Future Items –

- Kevin had an idea about “one million and one acts of kindness” to encourage acts of kindness. Suggestions included having members share testimonials to add to the website and bring goodwill to the City. Jessica is going to Second Harvest today to sort food; Sarah mentioned that there are group volunteer opportunities. RAFT (Resource Area for Teachers) pack kits for teachers (SJMA has done before). Consider other service projects.

Open Agenda

- Family Camp – Claudia will look into tagging on to PRNS friends and family event.

Adjourned at 1:07 p.m.

Next Meeting: Wednesday, April 11, 2018, 11:45 a.m. in room T1572