



Monday, November 9, 2015 at 12:00 PM in Room 1572

Meeting called to Order at 12:15 p.m.

Attendees: Lenka Wright, Mark Brogan, Valerie Osmond, Leslie Hallenbeck, John Cannon, Dan Tong, Kathy Lang, Dhez Woodworth, Rachel VanderVeen

Minutes from August 12, 2015. Motion to approve: Kathy Lang. Second: John Cannon.

Thank you to Valerie for today's Lunch. Leslie to provide next month's lunch.

Financial Update: Current SJMA's financial balance is \$.

Secretary's Report: Nothing new to report

Membership Director's Reports: Claudia not present to report.

Communications Director's Report: Jessica not present, but reported to Lenka that she has created a form for online event posting. She is fine tuning the form and will email it to the board and have it available on the website. Unfortunately, the form cannot be filled out online, as our website cannot support that format.

Retiree Report: Nothing to report

Strategic Planning:

- **Board Changes** – Ernest resigned from board and cancelled membership.
- **New Board Member Nomination Update** – no report
- **2016 Lunch Schedule** – schedule was distributed

Past Events

- **SJMA Oktoberfest** – 49er and Sharks game were the same night, so there was a low turnout of about seven members.

Upcoming Events:

- **Open House:** Friday, November 20. Meeting invite sent via Outlook, 20 accepted, 5 tentatively. If they join, new members can attend the holiday party for free! Lenka will make welcoming remarks about 15 minutes after the start. Dave Sykes is planning on attending. Rachel offered up three choices of menus and is determining headcount (20-30). Kathy will email soft copy of past/upcoming events flyer to Rachel for updating and distribution at the event.

Note - In the future, we cannot send SJMA events via email. There was some discussion on use of email and whether or not it is time to look into requesting a policy change. However, it does not appear feasible.

- **Holiday Party:** Wednesday, December 9 at the Loft. \$3900 estimate including food, drinks (1 ticket per person), dessert, gratuity, gifts. Valerie will take pictures.

NEXT REGULAR BOARD MEETING – DECEMBER 9, 2015 – 12:00 P.M. (T-1572)

Board Meeting Minutes



Future Items:

- **San Jose Sharks:** January 7, 2016 Redwings game. Flyer is done, 25 tickets available (Dan)
- **Installation Luncheon:** in February, Kathy, Jessica, and Rachel volunteered.
- **Disney on Ice – Frozen, Friday, February 19, 2016:** 25 tickets available, working on flyer. (Valerie)
- **Star Trek Live, March 15, 2016:** 20 tickets available, working on flyer. Request to add a “save the date” to the website. Flyer to be distributed in January. (Kathy)
- **ICMA Coaching Webinars:** TBD (Dhez)

Other items:

- **Insurance** – Leslie will double-check on insurance. Update: insurance is paid and our cycle is February through February.

Meeting Adjourned at 12:52 p.m.

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