

Board Meeting Minutes



Wednesday, October 14, 2015 at 11:45 AM in Room 1572

Meeting called to Order at 12:00 p.m.

Attendees: Lenka Wright, Mark Brogan, Valerie Osmond, Leslie Hallenbeck, Jessica Short, Rachel VanderVeen, Ashwini Kantak, Dan Tong, Claudia Chang

Minutes from August 12, 2015. Motion to approve: Mark Brogan. Second: Dan Tong.

Thank you to Rachel VanderVeen for today's Lunch. Valerie to provide next month's lunch.

Financial Update: Current SJMA's financial balance is \$26,329.64. (Includes golf checks.)

Secretary's Report: Nothing new to report

Membership Director's Reports: 3 new members joined in September, plus one retiree renewed their membership at the golf tournament.

Communications Director's Report: Form for events is in draft form. Some Wild Apricot highlights include auto email reminders that can be scheduled ahead of time and can be sent to particular groups, such as everyone who has not RSVPed or everyone who has RSVPed for an event.

Retiree Report: Leslie will put in a "save the date" for our Holiday Party in Retired Employees Association newsletter.

Strategic Planning:

- **November board meeting/holiday:** Monday, November 9 proposed. Dan will reserve room, Mark will update meeting request. Meeting will start a little later and will be from 12:00 – 1:30 p.m..
- **New Board Member Nomination Process:** There was a lot of discussion about the following topics – board term limits (not wanting term limits but also how do we allow new members to join); how – per the bylaws - there's a limit of 15 board members board and the board selects officers which the membership confirms; whether there should be an online election for members to vote on current board members as opposed to membership confirming the board slate as it's been done previously; some members indicated they would be interested in stepping down if it opens up a space for others who want to join but would otherwise be happy staying on the board; prospective board members may need to submit a short bio and/or information about why they are interested in serving on the board; member email about board nominations needs to go out soon so that those interested can choose to attend our November or December meeting. Here is the set of guidelines we agreed upon:
 - Claudia will look into how to get notices of intent about whether they want to stay on the SJMA board from existing board members
 - Claudia will send an email out in the next week to all members requesting self-nominations with a short bio and/or why they want to be on the board. There will

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be a deadline of November 6 and they will be asked to indicate which meeting they will be attending, November 9 or December 9.

- Following the November 9 and December 9 board meetings, prospective nominees will indicate whether or not they are still interested in being on the board
- Existing board members will vote to fill the **existing** vacancies
- In the January board meeting, the board will discuss which existing members want to stay on the board, based on who/how many nominees are interested. If more interest than openings, the current board will vote on the nominees and member(s) with the most votes will be selected to join the board. Following the board meeting, the board slate will be distributed to members via our website or Survey Monkey. A minimum of 5% of the membership have to accept the slate (12 members).
- **Board of Directors anticipated openings:** Lenka will be stepping down as President, but will stay on the board as Past President. We will wait until January for other announcements/decisions.

Past Events

- **Golf Tournament:** Friday, September 18. Great event! Date conflicted with some other City events. Would like to see increased participation in the future. There were ten - foursomes.
- **The Lion King:** Sunday, September 27 at 1:00 p.m. There was a lot going on downtown, but everything went really well. One person didn't pick up her single ticket.
- **Roaring Camp:** Saturday, October 3. 23 attendees. Dinner and treats were good. There was a covered train car reserved for our group, which was nice in that it kept us warmer, but made it a little more difficult to see the sky and trees.

Upcoming Events:

- **Oktoberfest:** Teske's Oct 22, 5-7 p.m. for 20 people, flyer to go out soon (John C.)
- **Open House:** November 12, conf room 1446, 1:30 – 4:00 (includes set-up). City Manager Noberto Dueñas may be able to attend. Event 2 – 4 p.m. Flyer being drafted. HH catering confirmed. (Dhez, Rachel)
- **Holiday Party:** Planning for December 3, 9, or 16. Looking into Roosevelt for venue. (Ernest, John L., Ashwini)

Future Items:

- **San Jose Sharks:** Targeting January 7, 2016 Redwings game. Flyer is done, 25 tickets available (Dan)
- **Disney on Ice – Frozen, Friday, February 19, 2016:** 25 tickets available, working on flyer. (Valerie)
- **Star Trek Live, March 15, 2016:** 20 tickets available, working on flyer. (Kathy)
- **ICMA Coaching Webinars:** TBD (Dhez)

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Meeting Adjourned at 12:59 p.m.

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