



Wednesday, September 9, 2015 at 11:45 AM in Room 1572

Meeting called to Order at 12:02 p.m.

Attendees: Lenka Wright, Kathy Lang, Mark Brogan, Valerie Osmond, John Lang, Leslie Hallenbeck, Jessica Short, Rachel VanderVeen, Dhez Woodworth, Ashwini Kantak, Claudia Chang

Minutes from August 12, 2015. Motion to approve: Mark Brogan. Second: Claudia Chang.

Thank you to Dhez Woodworth for today's Lunch. Rachel to provide next month's lunch.

Financial Update: Current SJMA's financial balance is \$27,309.73.

Secretary's Report: Nothing new to report

Membership Director's Reports: Two new members joined since the last meeting.

Communications Director's Report: Nothing new to report.

Retiree Report: Nothing new to report.

Strategic Planning:

- **New Board Member Nomination Process:** Postpone topic until October. An email about this will be sent to the board in next couple of weeks. The proposed plan will provide flexibility and a timeline, and will allow others to join the board. Claudia will draft letter in September for distribution to members in October.
- **Appointment of Nomination Chair:** Per the bylaws, the president is able to appoint a Nomination Chair. Lenka has selected Claudia.
- **Outline Event Management:** Jessica has agreed to take on responsibility to manage events online, getting flyer posted, emailing event information, entering non-online payment so that it is reflected online. Event coordinators should keep tabs on who is using vouchers and notify John Lang when submitting payments. Jessica is going to draft a simple form for us to fill out with fields for the date of the event, reminders, pay options, etc.

Upcoming Events

- **Golf Tournament:** Friday, September 18. There is room for about one more foursome, shotgun start.
- **The Lion King:** Sunday, September 27 at 1:00 p.m. Sold out! Distributing tickets.
- **Roaring Camp:** Saturday, October 3. Sold out!
- **Holiday Party:** TBD/December. Ernest, John L, and Ashwini have volunteered to coordinate this event. Lenka has information on website compiled from last year's event. Discussion on venues – parking was difficult at OJ's (difficult to find street

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parking and lots cost money), Roosevelt Community Center was a good venue and had ample free parking.

Future Items:

- **San Jose Sharks:** Targeting January 7, 2016 Redwings game. Flyer is done, 25 tickets available
- **Disney on Ice – Frozen, Friday, February 19, 2016:** 25 tickets available, working on flyer.
- **Star Trek Live, March 15, 2016:** 20 tickets available, working on flyer.

Other Announcements:

- For Future Items, add Installation Lunch and another Paint Nite.
- Lenka received another email from a member who was disappointed that we did not have the family camp event this year. Question regarding family camp – did we get the deposit back? Dhez thinks PRNS never cashed the check. May work on negotiating a lower rate for next year.
- Discussion on ICMA coaching opportunities and their free workshops on how to be a manager. The next one is September 16 (too soon). We could sponsor an event at City Hall. ICMA's webinars are offered bi-monthly. There are recorded and live versions. Consider connecting with the HR Director and partnering for a combined event.
- Open House – we did not do one this year. Maybe offer one in early November? Lenka will get a list of new managers from OER. Dhez will lead creating a flyer and ordering food from HH Catering. Rachel also volunteered to assist with the Open House to introduce City managers to SJMA. Consider having it on a Thursday afternoon. Noberto Dueñas to be invited to attend.

Meeting Adjourned at 12:47 p.m.

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